

Position Type:

On-campus Part-Time Employment

Posting Date: June 15, 2018

Application Deadline: July 15, 2018

Job Title:

Study Skills Coach - Studying for Success Program

Number of Positions:

ONE position, for **graduate** students in the field of **Chemistry**

Department/Location:

Student Academic Success Services; Dalhousie University

Rate of Pay:

\$15/hr - Master's students; \$20/hr - Ph.D. students

Hours per Week:

10

Job Description:

The Studying for Success Study Skills Program's primary goal is to help students become more efficient and effective learners. To provide more focused support, Study Coaches are assigned to specialized areas of study. As part of this program's team, Study Skills Coaches:

- hold regular weekly office hours;
- work with individual students on academic skill development using a range of individual coaching strategies;
- schedule and facilitate study skills workshops for small groups of students, and adapt content to specific areas of study;
- assist the Studying for Success Coordinator in maintaining regular contacts with faculty advisors, course instructors, and departments in their specialized area of study, to promote the Studying for Success program and services;
- assist the Studying for Success Coordinator in the implementation of Studying for Success Program initiatives;
- collect and report coaching activities as required;
- attend scheduled team meetings.

This Study Skills Coaching position starts in the Fall term from September 10, 2018 through to April 12, 2019. Hours are approximately 8-10 hours/weekly.

This position is a great opportunity to: work with motivated students, develop your knowledge of the learning process and enhance presentation skills. It is also an opportunity to work as part of a team, and participate in student program development. Study skills coaches will also be recognized by the Co-Curricular Record (CCR) for their work.

Job Requirements:

- Candidates should be **graduate students** (Master's or Ph.D. candidates) in **Chemistry, who are currently enrolled at Dalhousie. Senior undergrads (year 4 or above) majoring in Chemistry with excellent academic records and TA or teaching experience will be considered.**
- TA, teaching or tutoring experience in related courses at DAL
- Strong interpersonal skills
- Very solid oral and written communication skills
- Commitment to the educational development of students
- Knowledge of the Dalhousie University community
- Being social media savvy is an asset

Application Documents:

Along with a **cover letter** and **resume or CV**, applications should include the names and contact information of **three references**.

IF YOU ARE INTERESTED IN THE ABOVE POSITION, PLEASE APPLY, BY THE APPLICATION DEADLINE, VIA EMAIL TO:

Ms. Jessica Chubb
Coordinator, Studying for Success Program
Email: jessica.chubb@dal.ca
Phone: (902)494-3077
Website: www.dal.ca/sfs