The School of Public Administration (SPA) invites applications for a five-year limited-term appointment as Director, commencing January 1, 2019 (negotiable). Reporting to the Dean of the Faculty of Management, the Director is responsible for strategic planning for the school, its enrollment, academic and executive programs, personnel and budget as well as its general administration. The Director is also a faculty member and will be appointed at a rank of associate or full professor, appropriate to qualifications. As such, the successful candidate will teach two courses, maintain a research portfolio, and demonstrate respect for and a strong ability to work with students and foster their success. Following this appointment, the Director may enter a career-stream faculty position within the School of Public Administration at a rank appropriate to his/her qualifications.

The School of Public Administration is a leader in research, teaching and professional development in governance, public policy and public sector management in Canada. Students enrolled in our Master of Public Administration (MPA) program are recent graduates from undergraduate programs in various disciplines. Our online MPA (Management) program is populated by public servants who want to make a difference through their work and are committed to education and professional preparation for work in the public service. Our administrative and research staff are proactive in their support for students and faculty. Our faculty are active researchers and, together with sessional instructors, deliver our graduate programs as well as the public administration component of the Bachelor of Management program.

In addition to our academic programs we offer our students a career enhancing professional development program. We contribute to the public service through outreach, sharing research, and joint projects. We receive support from the public service at all levels of government and offer our MPA students the chance at paid internships in the public sector.

Dalhousie University (http://www.dal.ca/) is one of Canada’s leading teaching and research universities, with four professional faculties; a Faculty of Graduate Studies; and a diverse complement of graduate programs. Inter-faculty collaborative and interactive research is encouraged, as is cooperation in teaching. Dalhousie University inspires students, faculty, staff and alumni to make significant contributions regionally, nationally, and to the world.

Candidates will have a PhD or equivalent in public administration or management, or in a cognate discipline of the social sciences such as political science or sociology. The ideal candidate for the role of Director will exhibit the following skills and characteristics:

**Proven Leadership Skills.** The successful applicant will be a dynamic and visionary leader who has demonstrated collaborative leadership skills in a complex and rapidly changing environment. The individual will be an ethical, transformational leader who is dedicated to building a strong culture of teaching and research, and a person who is committed to advancing a diverse and inclusive environment for students, staff and faculty. We seek a leader who can motivate, inspire and mobilize others to achieve results.

**Strategic Approach to Planning.** The successful applicant must be a strong strategic planner who will elucidate a compelling vision for the SPA and align research and teaching initiatives in order to realize that vision. Knowledge and understanding of the competitive environment and the issues, risks, trends, and opportunities facing schools of public administration both nationally and globally is required. This position is ideal for a candidate who can identify untapped opportunities and set priorities among strategically important projects, and who has experience fostering change and growth.
Public Sector Expertise. We seek an individual who has comprehensive knowledge of today’s public sector as demonstrated through experience and/or research. The ideal candidate will have strong connections with multiple levels of government, and will act as the external ‘face’ of the School. They will also be knowledgeable about trends within undergraduate and graduate public sector education; about curriculum design; and about academic planning and developing new program initiatives. The ability to guide experiential and work-integrated learning is viewed as an asset for those applying for the role.

People Management and Administrative Skills. It is a requirement that applicants have proven management and administrative expertise including budget management in a complex academic environment. Having prior administrative experience in a post-secondary setting would be an asset. A record of generating new revenue streams, working closely with development staff and stewarding donor gifts will be viewed as desirable experience.

Advocate and Strong Communicator. The SPA has high aspirations; therefore, we are seeking a candidate who can bolster the School’s reputation--within the university, among the U15, and in the greater public sector and NGO community. The Director should come to the role with a strong network (regional, national and international) and be committed to developing relationships with internal and external stakeholders. Having experience communicating using social media would be an asset.

Information about the School of Public Administration and its programs may be found at https://www.dal.ca/faculty/management/school-of-public-administration.html

Applicants should send a letter of application that outlines how their skills and expertise align with the criteria for the position, a C.V., and the names and contact information of three references. Applications must also include a completed Self-Identification Questionnaire, which is available at www.dal.ca/becounted/selfid. Applications should be sent in confidence to Ms. Janet Music (DeanManagement@dal.ca) or Room 3060, Kenneth C. Rowe Management Building, Dalhousie University, 6100 University Avenue, PO Box 15000, Halifax, Nova Scotia, Canada, B3H 4R2. (Electronic applications are preferred.) The screening of applications will begin on May 14th 2018, and will continue until a successful candidate is found.